



### **Accounts Receivable Supervisor**

RC Billing, Inc is a rapidly expanding Revenue Cycle Management company specializing in Radiation and Medical Oncology. We are looking for a strong team player to join our management team supervising multiple AR's. Candidates must have 5+ years direct management experience as well as experience in medical billing and collections, knowledge of federal and state regulations, and CPT-4/ICD-9, as well as excellent written and verbal skills. Misys Tiger, IMPAC, ARIA and Oncology medical billing experience is highly preferred. Excellent working conditions, opportunity for growth, and office hours are Mon-Fri 7am – 7pm.

We offer a competitive salary and comprehensive benefits package, including profit sharing 401k plan, medical, dental, life, vision, and 2 weeks paid time off the first year. Visit our website at [www.rcbilling.com](http://www.rcbilling.com)

Responsibilities will include supervising all functions and staff of the Accounts Receivable Department. Coordinating activities and scheduling work assignments to ensure departmental compliance with RC Billing policy & procedures and ensure month end deadlines are achieved. Performs a variety of tasks and will professionally lead and direct the work of others in an effort to obtain and maintain benchmark goals per client.